

EMPLOYEES COMPENSATION INSURANCE POLICY

CUSTOMER INFORMATION SHEET

This document provides only key information about your policy, Please refer to the policy document for detailed terms and conditions.

Sl. No.	Title	Description	Policy Clause Number												
1.	Product Name	EMPLOYEES COMPENSATION INSURANCE POLICY													
2.	Unique Identification Number(UIN) allotted by IRDAI	IRDAN144RP0015V01201112													
3.	Structure	Basis of Sum Insured: Indemnity													
4.	Interests Insured	1. All claims arising out of all accidents for any number of Employees during the Period of Insurance.													
5.	Sum Insured	Limits insured: <table><tr><th>Particulars</th><th>Limit of Indemnity (INR)</th></tr><tr><td></td><td></td></tr><tr><td></td><td></td></tr></table>	Particulars	Limit of Indemnity (INR)					Reference Schedule						
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6.	Policy Coverage	<ul style="list-style-type: none">Injury sustained to employees of an organization by any accident arising out of and in the course of their employment in the Business, for which the Insured is liable to pay compensation under any Law(s) specified in the Schedule, then the Company shall indemnify the Insured up to the Limit of Indemnity against all sums for which the Insured shall be so liable.Including costs and expenses for defending any such claim incurred with the Company's consent.	Reference-Base Coverage												
7.	Add-on Cover	<table><tr><th>Sr. No</th><th>Particulars</th><th>Limit of Indemnity (INR)</th></tr><tr><td>1.</td><td></td><td></td></tr><tr><td>2.</td><td></td><td></td></tr><tr><td>3.</td><td></td><td></td></tr></table>	Sr. No	Particulars	Limit of Indemnity (INR)	1.			2.			3.			Reference Schedule
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2.															
3.															
8.	Loss Participation	Not applicable													
9.	Exclusions	The company is not liable with respect to - 1. For Occupational Diseases contracted by an Employee 2. For interest and/or penalty imposed on the Insured under	Reference-Exclusions												

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		<p>any law or otherwise.</p> <p>3. Under any Law for medical expenses in connection with treatment of any Injury sustained by an Employee</p> <p>4. For persons employed in the Business under a Contractor or Sub-Contractor of the Insured unless specifically covered in the Schedule</p> <p>5. For Injury sustained by person whilst in the employ of the Insured otherwise than in the Business and/or who has is not declared for insurance under this Policy.</p> <p>6. Assumed by agreement which would not have attached in the absence of such agreement</p> <p>7. For any sum which the Insured would have been entitled to recover from any party but for an agreement between the Insured and such party.</p> <p>8. For any accident occurring whilst the Employee is under the influence of intoxicating liquor or drugs.</p> <p>9. For any incapacity or death of an Employee resulting from his/her deliberate self-injury or the deliberate aggravation of an accidental Injury.</p> <p>Kindly refer policy wordings for complete list of exclusions.</p>											
10.	Special Conditions and warranties (if any)	<p>1. xxx</p> <p>2. Xx</p> <p>3. Xxx</p>	Reference – conditions										
11.	Admissibility of Claim	<p>Admissibility/Denial:</p> <p>Admissibility/Denial of claim Depends on the document submitted for the damaged item claimed by the You in reference to event /peril and terms and conditions of the policy.</p> <ul style="list-style-type: none">Surveyor will verify the document and assess the loss as per policy term / condition and coverage mentioned in the policy.Submit the Report to the UsIt also depends on investigation report (if any)The claim would not be acceptable if it falls under specific warranty or General exclusion/condition mentioned in the Policy Wordings. <p>Below mentioned in the sample process on claim calculation</p> <table><tr><th>Description</th><th>Amount (Rs)</th></tr><tr><td>DEATH</td><td>50%</td></tr><tr><td>Age Factor Wage</td><td>As per WC ACT (MAX 15000 or Actual Wage Or SI opted by Employer - Which ever lower</td></tr><tr><td>Loss of earning cap</td><td>100%</td></tr><tr><td>A:- Compensation Amount</td><td>(Wages X WC Age factor X Loss Of Earning X 50%)</td></tr></table>	Description	Amount (Rs)	DEATH	50%	Age Factor Wage	As per WC ACT (MAX 15000 or Actual Wage Or SI opted by Employer - Which ever lower	Loss of earning cap	100%	A:- Compensation Amount	(Wages X WC Age factor X Loss Of Earning X 50%)	Reference – conditions
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12.	Policy Servicing - Claim Intimation and Processing	<p>For Policy/Claims Servicing, reach out to us at:</p> <p>1. Toll Free No:1800 22 1111 / 1800 102 1111.</p> <p>2. Email Id: customer.care@sbigeneral.in</p> <p>3. Reimbursement Process as mentioned below</p> <ul style="list-style-type: none">Once the claim is registered to SBIG.Claim SPOC will get in touch with You for a surveyor appointment.Survey of the damaged property will be done physically / virtually.Documents list will be shared by surveyor /investigator /insurance company.Submission of Documents to surveyor/ investigator/ insurance company.The surveyor will submit his report to insurance company.Offer for Settlement.Claim remittance. <p>4. Turn Around Time (TAT) for Claim Settlement: 7 days from the date of receipt of all necessary documents required for assessing the claim.</p> <p>5. Refer below to the Escalation Matrix when TAT is not satisfied:</p> <table><tr><th>Zone</th><th>Escalation Level</th><th>Email ID</th></tr><tr><td>All Zone</td><td>First Level</td><td>customer.care@sbigeneral.in</td></tr><tr><td>All Zone</td><td>Second Level</td><td>gro@sbigeneral.in</td></tr></table>	Zone	Escalation Level	Email ID	All Zone	First Level	customer.care@sbigeneral.in	All Zone	Second Level	gro@sbigeneral.in	Reference – conditions											
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13.	Grievance Redressal and Policy-holders Protection	<p>If You have a grievance about any matter relating to the Policy, or Our decision on any matter, or the claim, You can address Your grievance as follows:</p>	Reference – conditions																				

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		<p>Stage 1: Bima Bharosa</p> <p>You can register your grievances with the regulator using the following link: https://bimabharosa.irdai.gov.in/Home/Home</p> <p>Stage 2: Head – Customer Care</p> <p>Alternatively, if you wish to register your grievances directly with us, you may write to the Head – Customer Care. We aim to respond to all Grievances within 7 days. In our initial acknowledgement of receipt letter, we will provide the name and title of the person that is handling your Grievance. This individual will have the authority necessary to investigate and resolve the Grievance.</p> <p>Email: head.customercare@sbigeneral.in</p> <p>Toll-Free Number: 1800 102 1111 (Available 24/7)</p> <p>Stage 3: Grievance Redressal Officer (GRO)</p> <p>In case, you are still not satisfied with the decision/resolution communicated by the above officer or have not received any response within 5 Business days, you may escalate the matter to the Grievance Redressal Officer (GRO) which will undergo a detailed case investigation, and we aim to resolve the issue within 7 days from the date of receipt of your Grievance at GRO Desk</p> <p>Email: gro@sbigeneral.in</p> <p>Designation: Grievance Redressal Officer</p> <p>Phone: 022-45138021</p> <p>Note: - The Company shall endeavour to maintain the regulatory TAT of 14 days in resolving your grievances.</p> <p>Stage 4: Escalation to Insurance Ombudsman</p> <p>If you feel that the response to your Grievance was unsatisfactory, or if you believe your concerns have not been adequately addressed by the company, you may escalate the matter to the Insurance Ombudsman.</p> <p>Submit your Grievance online: https://www.cioins.co.in/Ombudsman</p>	
14.	Obligations of the Policyholder	<ul style="list-style-type: none"> To disclose all material information at time of filing the proposal form. In case of any change / modification / addition to the already declared information the same shall be brought to the notice of the insurer immediately. Non-disclosure of material information about the insured Asset like Addition/Deletion of contents, Addition/Deletion/ Change of Hypothecation, Change in Nominee Name, Address or asset details etc. may affect the claim settlement. 	Reference – conditions

Declaration by the Policy Holder: I have read the above and confirm having noted the details

Place:

Date:/...../.....

Signature of the Policyholder

Note:

- For product related documents including Customer Information Sheet, kindly refer to the link : <https://www.sbigeneral.in/downloads>
- In case of any conflict, the terms and conditions mentioned in the policy document shall prevail.