# Training for Common Service Centers (CSC) on Revamped PMFBY/RWBCIS



Ministry of Agriculture, Co-operation & Farmers' Welfare
Government of India

#### PMFBY/RWBCIS- An Introduction

- 1. A comprehensive and effective crop Insurance Scheme launched by Govt. of India in 2016
- 2. An important risk mitigation tool to save farmers from unforeseen natural calamities like hailstorm, drought, floods, cyclones, heavy and unseasonal rains, attack of disease and pests etc.
- 3. Scheme has been revamped in Feb 2020 and will come into effect from Kharif 2020.
- 4. Scheme has been made voluntary for all farmers. Earlier it was compulsory for loanee farmers.

#### **Main Objectives:**

- 1. Providing financial support to farmers suffering crop loss/damage arising out of unforeseen events .
- 2. Stabilizing the income of farmers to ensure their continuance in farming.
- 3. Encouraging farmers to adopt innovative and modern agricultural practices



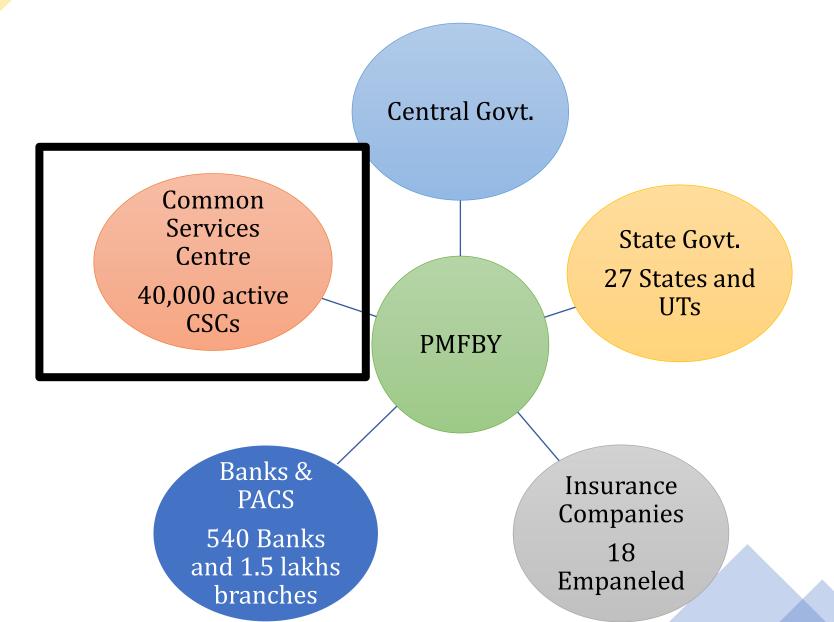
#### Revamped PMFBY: Overview

Implemented in 27 States and Union Territories

Scheme now Voluntary for all farmers (Loanee and Non-loanee) Low Farmer
Premium – Kharif
2%, Rabi 1.5%
Commercial or
Horticulture
Crops 5%of Sum
Insured

Risk coverage for Entire crop cycle -Pre-sowing to Post-harvest Individual farm for localized calamities and Post Harvest losses

#### Stakeholders in PMFBY/RWBCIS Implementation

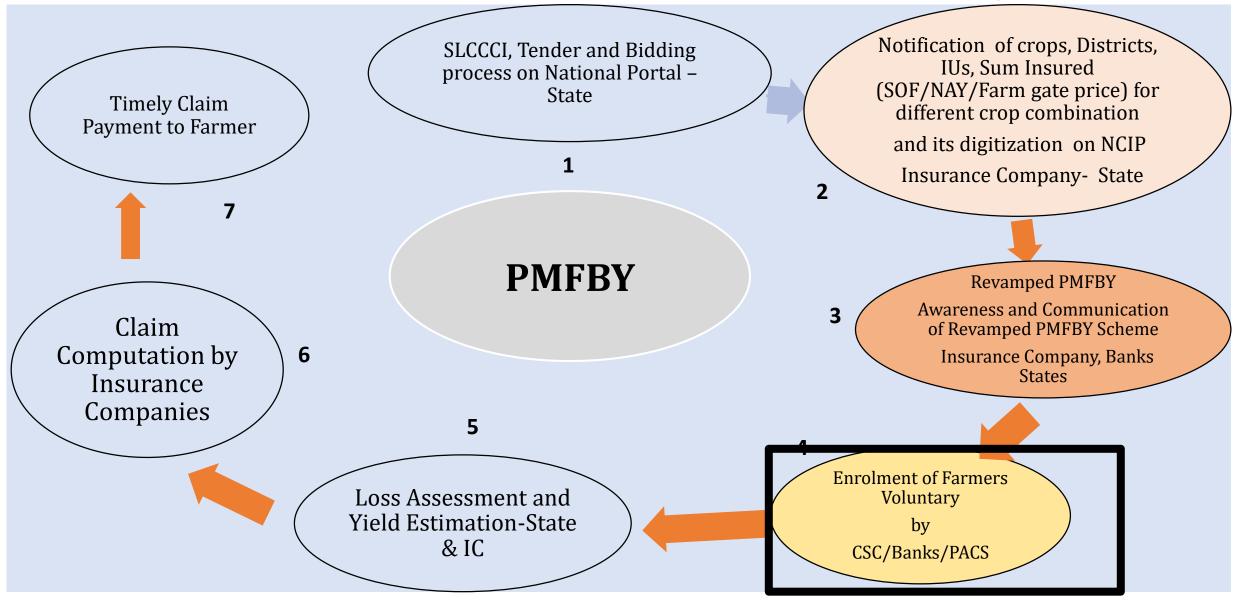


#### Use of CSC Network in PMFBY/RWBCIS

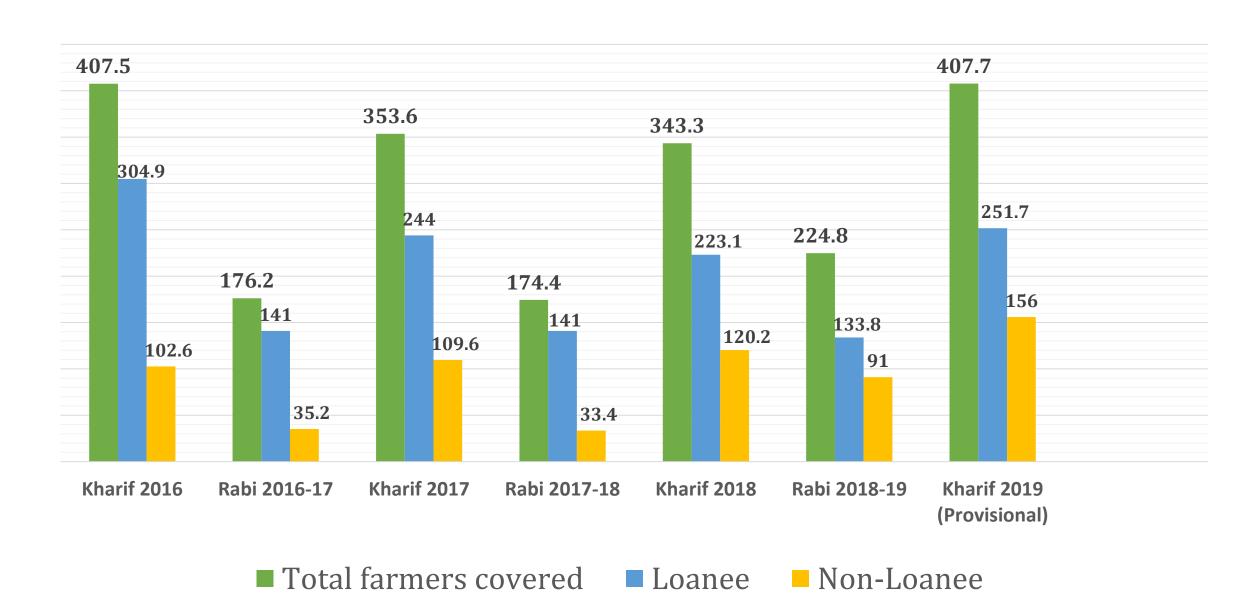
- Authorized by Ministry of Agriculture and Insurance Regulatory Authority of India (IRDAI) for enrolment of the farmers under PMFBY/RWBCIS.
- Ideal network for enrolment with presence in almost all the States and Districts.
- Availability of required infrastructure- Computer/Laptop, Scanner and Printers and internet connectivity
- Effective channel for mobilization of farmers and spreading awareness about scheme benefit.
- Receive Commission of Rs 30 per successful farmer enrolment



#### PMFBY/RWBCIS Implementation Cycle



#### Farmer Coverage under PMFBY & RWBCIS (In lakhs)



#### At national level 81% of the Non-Loanee farmer enrolment is through CSC

Criteria	Top States						
Highest CSC Enrolment	Maharashtra,		Odisha		Andhra Pradesh		
Enrolment in Kharif 2019 (% share in all India)	98,32,932	(75%)	18	8,20,507 (149	%)	10,36	5,830 (8%)
Functional CSC/VLE in PMFBY	Maharashtra	Odisha		Andhra Pradesh	Tam	il Nadu	Karnataka
	23585 (46%)	4836 (37%)		3392 (36%)	268 (27%		3392 (36%)
Active CSC/VLE (Overall)	Uttar Prades Bengal, Rajas	•			•	•	West

#### Kharif 19 Statistics of Rajasthan

Particulars	Rajasthan
Total No. of Districts	33
No. of districts with active CSC-VLEs	33
No. of active CSC-VLEs in the State	<mark>14925</mark>
No. of active CSC-VLEs under PMFBY	<mark>609 (4%)</mark>
Total No. of applications in Kharif 19	4437052
No. of application in Kharif 19 through CSC	18866
Districts with highest enrolment in Kh 19	Hanumangarh, Barmer, Jalore, Jodhpur, Pali

#### **Roles of VLEs under PMFBY**

- Educating the farmers on the Scheme features.
- To display the publicity material provided by Insurance Companies/State Govt for spreading awareness about the scheme at the CSC.
- To carefully fill up the correct details of farmers and upload the requisite documents along with their mobile number on NCIP on real time basis.
- Collect and remit the premium on behalf of implementing Insurance Company, strictly as per the provisions of the Scheme.
- To facilitate post sales services, claim intimation and grievance redressal of the insured farmers

Document required from farmers for enrolment under PMFBY

Copy of Updated/Most Recent Aadhaar Card (mandatory)

**Copy of Land Documents (mandatory)** 

Copy of Updated 1st page of farmers bank passbook, where account number and his/her name is clearly readable & visible (mandatory)

Self Declaration Form/Affidavit (in case required)

Correct mobile number of farmer (For any intimation from Govt,/insurance company)

## Document Samples

#### Land Record



#### जमाबन्दी (खेवट/खतोनी) (प्रतिलिपि)

प्रपत्र पी-26 (सी) (देखिये नियम 153 ए)

ग्राम का नाम :- ढाढर

पटवार हल्का :- ढाढर

भू.अभि.नि. :- चूरू

तहसील :- चूरू

जिला :- चूरू

अंतिम चोसला आधार सम्वत :- 2070 - 2073 जमाबंदी 2074 ( वर्ष 2017 ) से स्थायी

भूमि धारक का नाम :- राज.सरकार

क्षेत्रफल की ईकाई :- हैक्टेयर

खाता संख्या नया :- 194

खाता संख्या पुराना :- 165

#### काश्तकार का नाम:-

1. फुलाराम पुत्र धर्माराम हिस्सा- पूर्ण जाति- मेघवाल निवासी ढाढर खातेदार

राहिन ( पूर्ण खाता ) पंजाब नेशनल बैंक शाखा चूरू

खसरा संख्या	क्षेत्रफल	भूमि वग	र्विकरण	कृषक द्वारा संदत्त लगान	सिंचाई के साधन	अन्तरण के क्रम में प्रमाणित नामान्तरकरण संख्या व दिनांक	टिप्पणी
2	3.1869	बारानी	3.1869	8.83			
332	6.1462	बारानी	6.1462	17.02			
कुल खसरे - 2	9.3331		9.3331	25.8500			

यह प्रपत्र केवल प्रार्थी की जानकारी के लिए है।

इसका उपयोग किसी भी न्यायालय में साक्षी के रूप में नहीं किया जा सकता है।

नकल जारी करने की तिथि :- 14-May-2020

### First Page of Bank Pass Book



#### **Affidavit**



Before the Notary Public, Jharsuguda

I, Bhagabati Behera, aged about 31 years W/o - Jitendra Rana, permanent resident of Village :- Sahaspur, Po :- Sahaspur, P.S. / Tahasil :- Laikera, Dist. :- Jharsuguda, Odisha do hereby solemnly affirms and declares as follows :-

- That, the deponents is permanent resident of the afforesaid address
- That, M.S. Khata No 113 of mouza Sahaspur recorded in the name of Dirjyo Rana (grandfather in law of the deponent).
- 3) That, the deponent is being the legal heir of recorded tanant and one of the co - sharer, he possessing and cultivating at 11.85 dec from the landed property.
- That the following land schedule is free from all encumbrances, liens, charges and paying rent to the Govt. regularly.
- That the Family Genealogy of the deponent is as follows ....

Family Genealogy

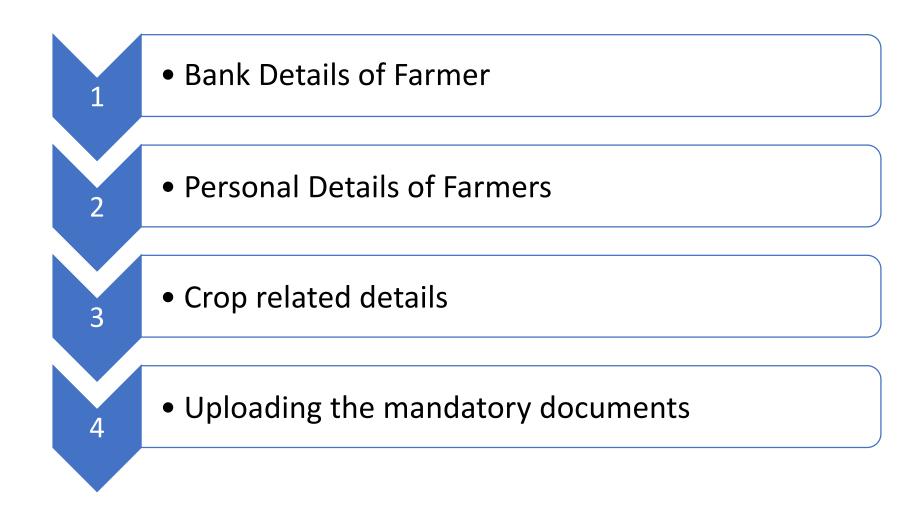
Dirjyo Jadumani Jitendra

wife - Bhagabati

FR.M. Patel, Hotary

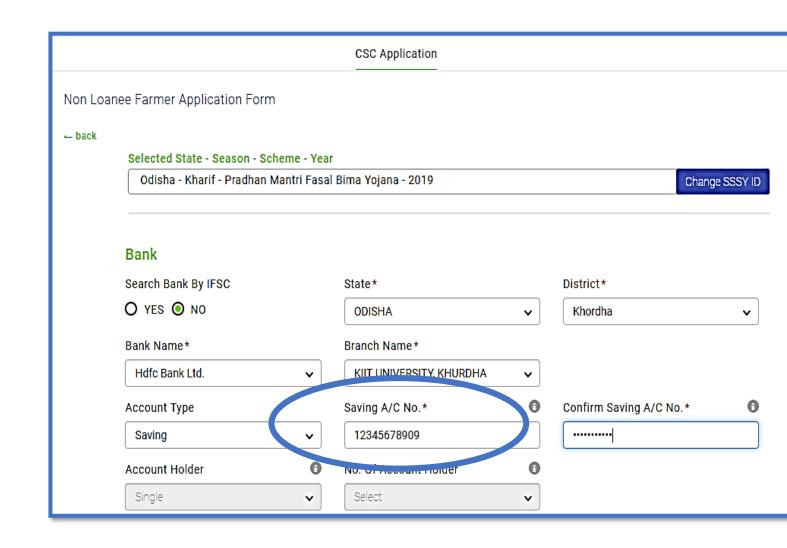
> Blogoboti Bekerca

#### Four major sections of Data Entry on Portal by VLE



#### Entering bank details of the farmer

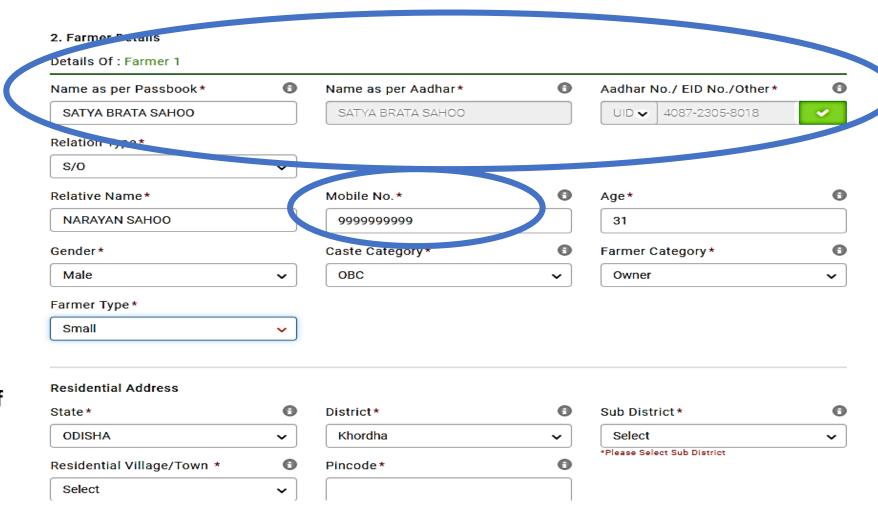
- □ VLE need to enter correct account no. because claim amount will be credited to the same account.
- ☐And it may be used to track the application if required



#### **Entering Personal Details of Farmer**

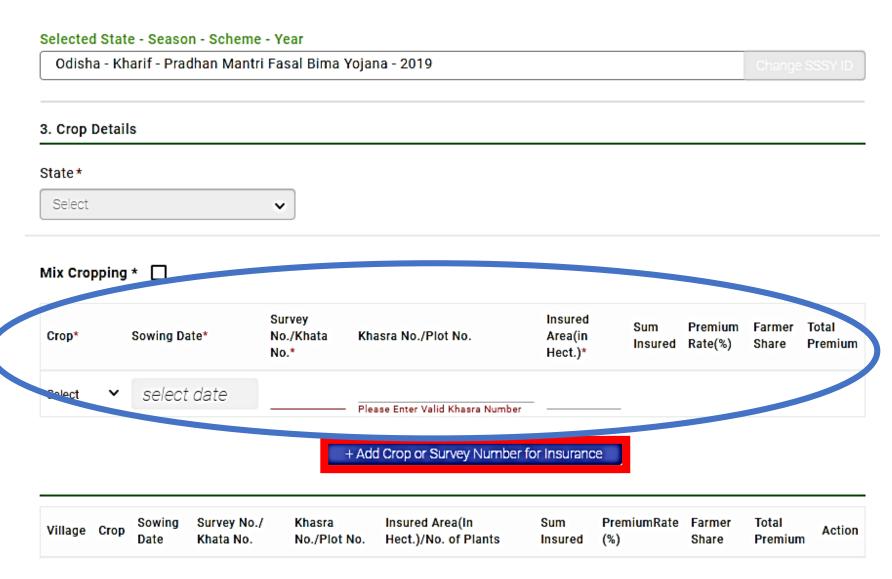
- ☐ 1<sup>st</sup> page of Farmer's Bank
  Passbook: Account no. and
  name of the farmer should be
  clear and easily readable.
- ☐ File size: less than 2 MB, format: png/pdf/JPEG/JPG
- ☐ Enter Name as per Aadhar.

  Aadhar should be Latest one
- ☐ Enter Correct Mobile number of Farmer



#### **Entering Crop Detail**

- ☐ Enter separate detail for different Survey No. and Crop
- ☐ This section is updated in Kh-19
- ☐ Fill correct Khasra No./ Survey No.
- Enter correct crop name & crop area
- Enter multiple crops, Sowing Date, Survey No. & Area then +Add Crop for Insurance.

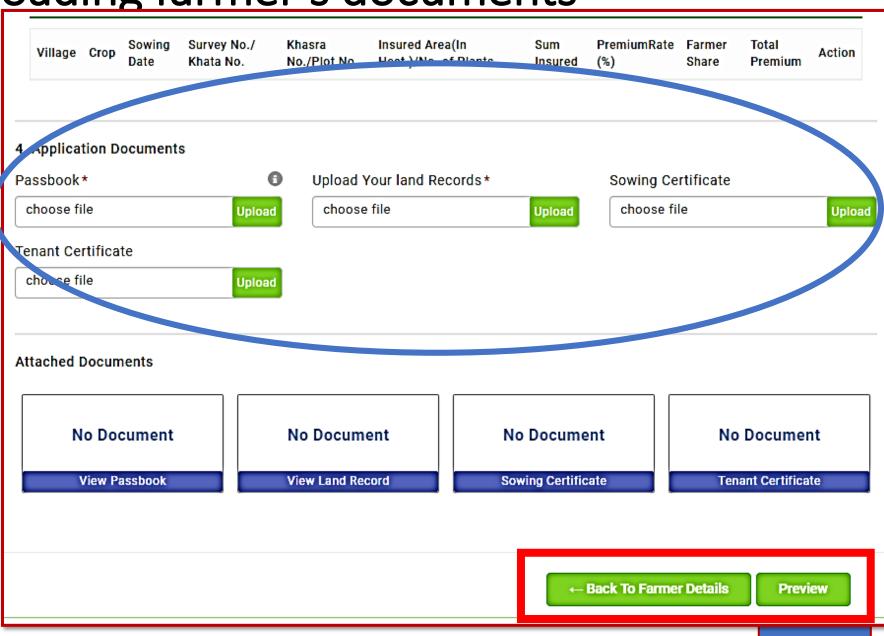


Uploading farmer's documents

- ☐ Upload 1<sup>st</sup> Page of Bank Passbook, Land Record and Sowing Certificate.
- ☐ Click on **preview** to review the filled application of the Farmer & Submit

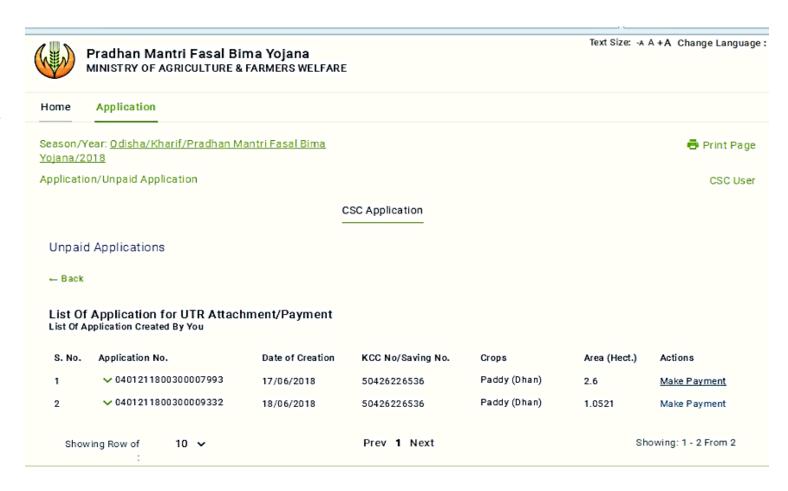
#### Note:

Land records of Maharashtra have been integrated with NCIP



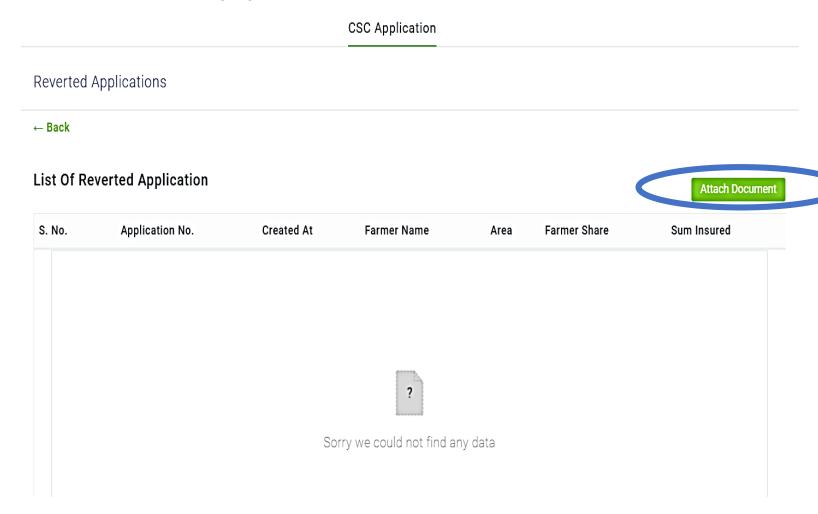
#### **Unpaid Application**

□ VLEs must regularly check this section to make payment for unpaid application if required



#### Reverted Application

■ VLEs can see reverted application here and upload required documents with in 7 days after intimation from ICs .



# Premium Calculation and application tracking through NCIP

#### Calculating farmer's premium

- Log on to pmfby.gov.in
- ☐ Click on *Insurance*Premium Calculator

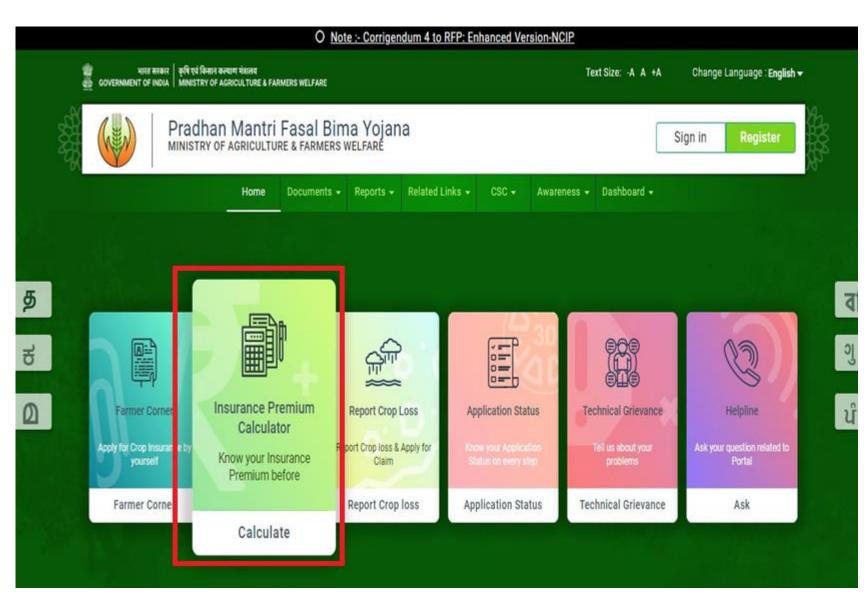
  to check the amount

  of premium to be

  paid by farmer for an

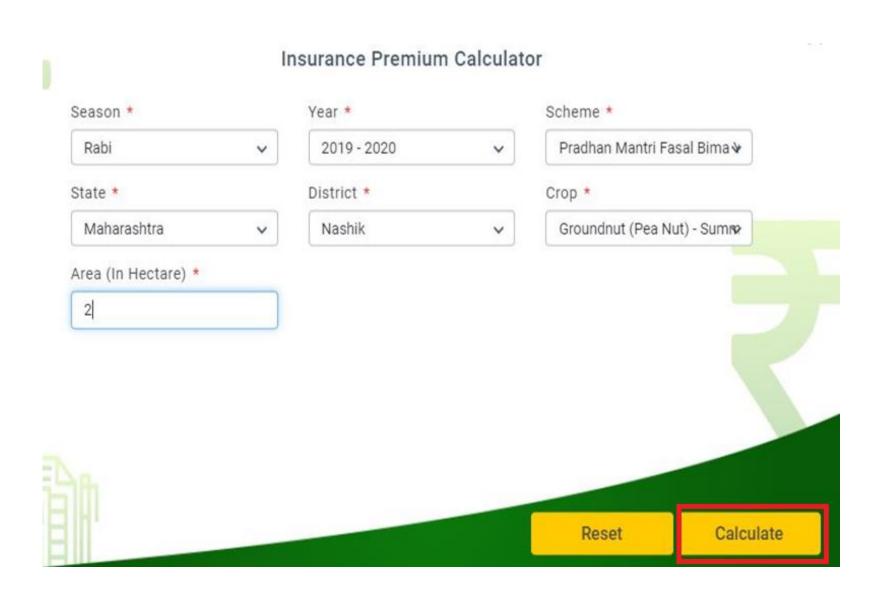
  area under the

  notified crop



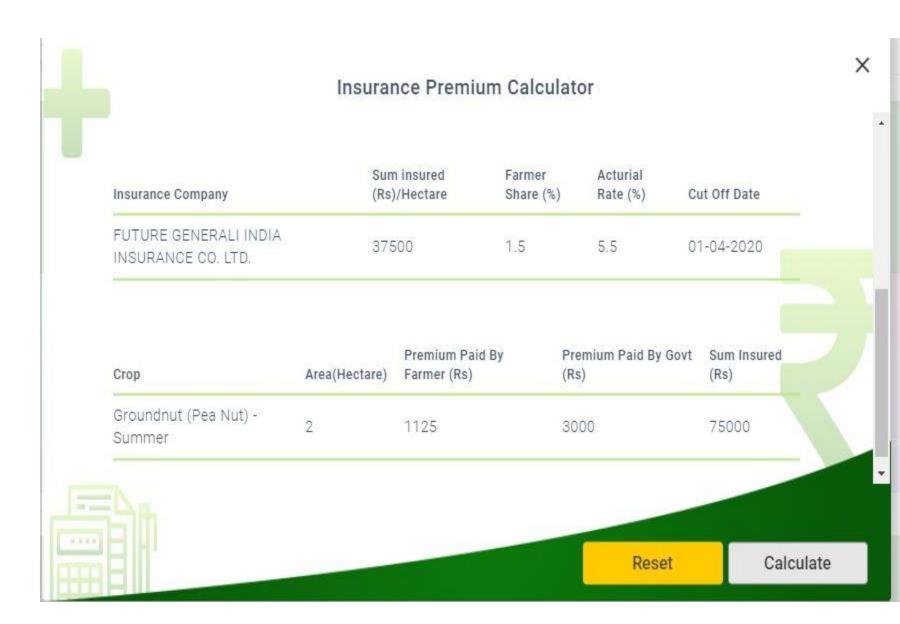
#### Calculating farmer's premium

- ☐ Fill in all the required details of the crop season and area for which premium is to be calculated
- ☐ Click on *Calculate* and the area will be displayed



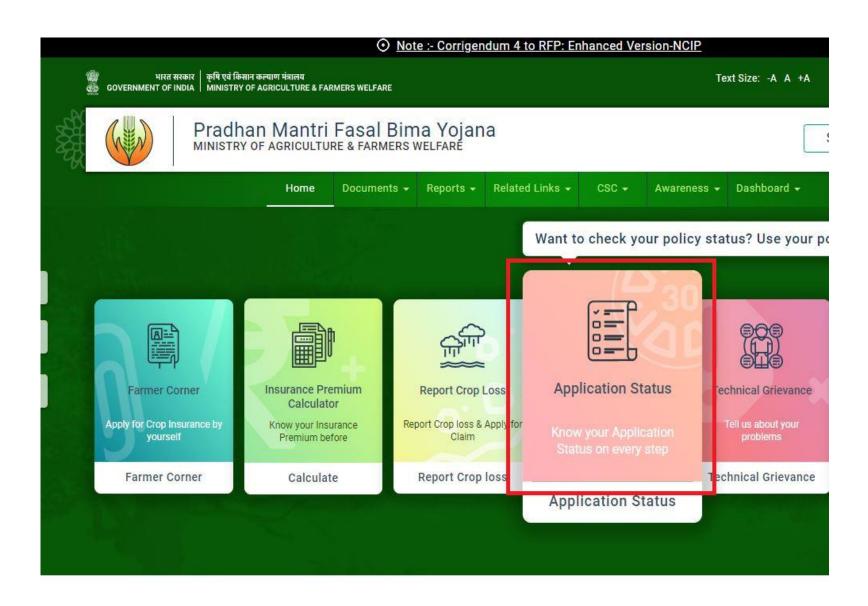
#### Calculating farmer's premium

☐ The premium to be borne by the farmer and Govt. will be displayed along with the Sum Insured



#### **Application Tracking**

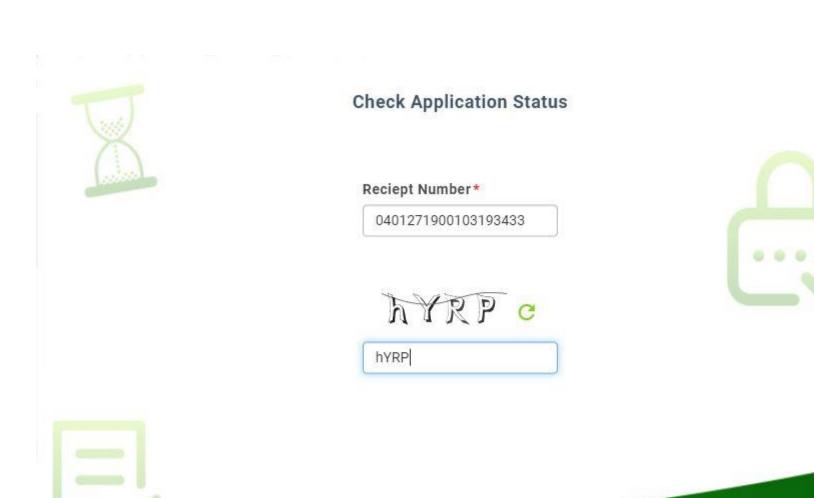
☐ To check the status of application click on the *Application Status* on PMFBY portal



#### **Application Tracking**

- ☐ Enter the *receipt number* of the application &

  CAPTCHA
- ☐ Click on *Check Status*



**Check Status** 

#### **Application Tracking**

The status of application will be displayed



#### Information display to help farmers (at each CSC)

#### **Scheme Knowledge:**

- 1. Names of the crops notified in the district/Insurance Unit
- 2. Crop wise Premium Rates
- 3. Name and contact details of the implementing Insurance Company in the district
- 4. Crop specific cut-off dates for enrolment
- 5. Important documents required for enrolment

#### Where Farmers can go:

- 1. Farmers can enrol themselves through CSC, banks, PACS, insurance intermediaries or through online application on PMFBY Portal and Crop Insurance App
- 2. For Claim related information/intimation/grievance- Toll Free number of ICs, Block or District level office of ICs and field representatives of ICs

Message about free enrolment (to be displayed in local language)

"No fees will be charged for enrolment under PMFBY" and "Farmers have to pay only the Premium Amount"

#### Advisory for Farmers (To be displayed at CSC centre)

- 1. Arrange all the mandatory documents
- 2. Submit good quality and readable copies of same to the CSC-VLE
- 3. Fill up the correct application form though CSC-VLE
- 4. Payment of premium (only) on submission of application
- 5. Get the acknowledgement receipt from VLE for future reference

#### Mistakes and Repercussions

Sr. No.	Major Mistakes by VLEs	Repercussions	Ideal Practice
1	Typing mistakes while entering important details and submitting the application before reviewing it	<ul> <li>Application gets reverted/rejected by Insurance Company,</li> <li>Farmer is deprived of crop insurance and</li> <li>No service charge will be paid to CSC for rejected application</li> </ul>	<ul> <li>Enter the details carefully</li> <li>Review the application before final submission</li> </ul>
2	Uploading blank or wrong documents	-do-	Verify documents beforehand
3	Uploads documents with poor visibility	-do-	<ul> <li>Upload clear and readable copies of required documents only</li> </ul>
4	Enters excess land area than that of actual area	-do-	<ul> <li>Cross verify the actual area from land document and enter only the correct area</li> </ul>

Mistakes and Repercussions

Sr. No.	Major Mistakes by VLEs	Repercussions	Ideal Practice
6	Incorrect area entered where more than one name is mentioned against the Khasra no.	<ul> <li>Application gets reverted/rejected by Insurance Company,</li> <li>Farmer is deprived of crop insurance and</li> <li>No service charge will be paid to CSC for rejected application</li> </ul>	<ul> <li>Ideal practice is to divide the total area equally among the owners and insure only the area for which the farmer is eligible</li> </ul>
7	Allows a single person to take insurance cover over the entire land where multiple ownership on the same land is there	-do-	<ul> <li>Seek affidavit from the other people mentioned in the land record, stating that he or she has not taken any insurance on the same land and has no objection on the insurance taken by other person and if claim is payable then it goes to insured farmer only.</li> </ul>
8	Charging Extra amount from farmer other than farmer premium	<ul> <li>Invite legal action against defaulter VLE- e.g. FIR, cancellation of License</li> <li>Defamation of VLE in the village</li> <li>Loose farmer's trust</li> </ul>	<ul> <li>Display on notice that enrolment under PMFBY is totally free</li> <li>Do not charge extra amount from farmers</li> </ul>

#### Season wise Status of Reverted Applications

Season	Total Applications	Reverted Applications
Kharif 18	7048429	145812
Rabi 18-19	5729384	525926
Kharif 19	13530425	909974
Timili 17	15550 125	202771
	Kharif 18	Kharif 18 7048429  Rabi 18-19 5729384

# Check List for CSC-VLEs for Quality of Applications

S No.	Particulars	✓ Checklist
1	Insured area	<ul> <li>✓ Verify actual area from Land Records before enrolment</li> <li>✓ Check if land records are updated or the recent ones</li> <li>✓ Ensure that same piece of land is not insured by multiple persons</li> <li>✓ Check land records for area mentioned in front of name of farmer</li> </ul>
2	Insured Crop	<ul> <li>✓ Check out list of notified crops for a season and district/cluster/IU and respective premium rate from State Notification</li> <li>✓ Check for mention of irrigated and un-irrigated category of notified crops</li> <li>✓ Check from land record the crop sown for current season/collect self-declaration by farmer</li> </ul>
3	Cut off Date for enrolment	<ul> <li>✓ Follow cut of dates mentioned in the State Notification</li> <li>✓ Undertake farmer enrolment only during the enrolment period</li> <li>✓ Do not consider applications received after cut off date for enrolment</li> </ul>

#### Checklist

S No.	Particulars	✓ Checklist
4	Aadhaar details	<ul> <li>✓ Aadhaar capturing is mandatory for enrolment</li> <li>✓ Do not consider applications without aadhaar details</li> <li>✓ Enter correct Aadhaar details</li> </ul>
5	Mobile no	<ul> <li>✓ Enter correct mobile no for intimation or communication from IC/Govt</li> <li>✓ Enter only functional/working mobile number</li> </ul>
6	Fees	<ul> <li>✓ Collect only farmer share of premium</li> <li>✓ No fees will be charged for services provided</li> <li>✓ Intimate farmer that PMFBY enrolment is free</li> </ul>
7	Land Documents	<ul> <li>✓ Check for name of farmer, total land holding and crops grown</li> <li>✓ Check correct khasra no/plot no</li> <li>✓ Seek documentary evidence for share croppers/tenant farmers</li> </ul>

#### Checklist

S No.	Particulars	✓ Checklist
8	Bank account details	<ul> <li>✓ Verify name mentioned in the bank pass book</li> <li>✓ Check for correct and full Bank Account Number (no short forms)</li> <li>✓ Check for updated pass book for latest information</li> <li>✓ Avoid wrong data entry in portal at the time of enrolment</li> </ul>
9	Name	<ul> <li>✓ Verify the name of insured farmer on relevant documents for correctness (to avoid mismatch in name, surname, initials, maiden name etc)</li> <li>✓ For major mismatch, documentary proof of correct name</li> <li>✓ For minor mismatch, verification may be done from relevant documents submitted at the time of enrolment</li> </ul>
10	Documents	<ul> <li>✓ Do not upload blank documents</li> <li>✓ Check quality of the document for its readability before scanning and uploading</li> <li>✓ Upload only relevant documents/pages that should mention- farmer name, survey number, land holding, crop name</li> <li>✓ Seek self-declaration /affidavit in case required</li> </ul>

#### Checklist

S No.	Particulars	✓ Checklist
11	Record of data	✓ May maintain a manual register and record of application
12	Publicity	<ul> <li>✓ Display publicity material- leaflet, brochure, banner provided by IC/State         Govt at CSC centre in local language</li> <li>✓ Facilitate scheme awareness, publicity and mobilization of farmers</li> </ul>
13	Uploading of information	<ul> <li>✓ Upload farmer details of enrolment on real time basis</li> <li>✓ Do not wait till last day/minute of enrolment for uploading the details</li> </ul>
14	Grievance Redressal	<ul> <li>✓ Facilitate post-sale service for addressing the grievances of farmers</li> <li>✓ Provide Toll-free numbers and contact details of Implementing ICs</li> <li>✓ Guide the farmer to reach out block or district agriculture offices</li> </ul>



## Thank You

